



Scottish Graduate School
of Social Science
Sgoil Cheumnaichean Saidheans
Sòisealta na h-Alba

SGSSS Event Engagement Statement

Thank you for your interest in registering for an SGSSS event.

Your participation: please do not register if you are not sure you will attend.

Organising events is expensive and time consuming, and SGSSS is funded using public money. SGSSS events are available free of charge to PhD researcher participants and many expenses are [reimbursable](#). SGSSS events often have a capacity limit and there are usually waiting lists of people wishing to attend. Additionally, events are often designed for an ideal cohort number, with activities planned around the number of registered attendees.

We unfortunately experience regular “no-shows” at events which wastes public funds and prevents other people from attending events they were interested in¹. **So please only register if you are sure, at this stage, that you will attend.**

Cancellation

i. Cancelling in advance

Should you later realise you cannot attend an event, please cancel your place as soon as possible. This increases the chance of SGSSS not having to waste funds and/or those waiting can take your place. Cancellation can be done either on Portal or, where that option is not available, by contacting the [SGSSS team](#).

ii. Cancelling on the day

SGSSS understand that unavoidable circumstances may arise which prevent you from attending on the day of an event. In this case, please email the [team](#) as soon as you are able to, to explain the situation, as we may still be able to offer your place to someone else.

Please remember: late is better than absent, so please turn up to as much of an event as you are able to. Please also see the event description for details of accessibility and other support available.

Evaluation and feedback

When you have attended an event, please let us know what you think! Most events will include a post activity evaluation form and SGSSS encourage you to complete this with any comments, suggestions and feedback you wish to share.

If you have any questions about an event, including any specific queries or requests about accessibility and inclusivity, please contact [SGSSS](#).

¹ Short events can cost SGSSS £25 - £40 per participant, and longer activities £150 upwards per participant (or more if accommodation and other provisions are included).